



## WWF Pakistan

### Terms of Reference Manager – Water Stewardship

Reporting to:	Senior Manager
Grade Title:	D2
Duty Station:	Lahore
Number of positions:	1
Employment Contract:	Long Term (12 Months)/ Renewable
Work Week:	5 days (Monday through Friday) - 40 hrs /week
Work Hours:	08:30hrs to 17:15hrs

#### Working relationships:

<b>External</b>	Communities, Farmers, Public & Private Sector
<b>Internal</b>	Freshwater Team, Practice Leads and Project Manager

#### Project Context:

WWF Pakistan in partnership with Artistic Milliner's awarded project "Promoting Water Stewardship in agricultural farms in Rahim Yar Khan through the AWS Standard: Demonstrating environmental leadership to sustain cotton value chain" aims to identify and engage stakeholders to understand the local context of the shared water challenges and opportunities. This will be a stakeholder inclusive process as per the guidelines of the AWS standard and will help to make the cotton value chain more adaptable and resilient in the context of water related physical, reputation and regulatory risks. WWF Pakistan intends to hire a competent human resource who has first hand experience of implementation of the Alliance for Water Stewardship (AWS) standard in Pakistan and is well versed the evolving trends of environmental sustainability in the cotton value chain.

#### Duties and Responsibilities:

- Plan and ensure smooth execution of the AWS Standard implementation in the project site with the help of team
- Identify shared water challenges and opportunities in the catchment area through effective stakeholder consultations
- Use tools and feedbacks from effective consultations to inform key interventions required to drive meaningful water stewardship activities
- Supervise the teams for the site-specific mobilization and community engagement activities related workplans in accordance with the project outputs in consultation with project team.
- Track project execution and monitor the progress of the team to identify gaps and provide timely assistance for project's success
- Develop TORs and onboard competent consultants for technical studies of the project and track progress of the key work
- Monitor the assessment for Important Water Related Area (IWRA) in project's catchment area

- Design surveys for the number of beneficiaries of the communities on the basis of project interventions.
- Supervise the teams for Maintaining the socioeconomic data/information and reports in hard and soft form
- Carry out timely communication with the donor about project's progress and communicate any potential delays that can affect the timelines.
- Prepare project report and communicate to the donor
- Devise and execute timely communication of the project's successes and arrange for effective dissemination
- Accomplish any other task assigned apart from the project activities by the Senior management

**Qualification and Experience:**

- Postgraduate degree in environmental science/environmental engineering /chemical engineering or any other relevant field
- At least 7 years of working experience on environmental and/or water related (WASH) issues with a national / international organization
- High proficiency in project management and leading teams effectively
- Work experience with WWF-Pakistan would be a great asset.
- Familiarity with social, cultural and geo graphical context
- Cognizant with water and local issues in South Punjab region

**Skills and Attributes:**

- Ability to build strong working relationships with both internal and external stakeholders
- Demonstrated interpersonal communication and leadership skills
- Excellent oral and written communication skills and an aptitude for problem solving, decision making and ability to pay attention to details
- Excellent advisory skills and ability to promote team synergy in a multicultural work environment
- Excellent interpersonal skills (tact, diplomacy, discretion and impartiality) are essential for this position
- Strong team-player & effective leader with ability to work in teams and independently
- Ability to work and communicate effectively with a broad spectrum of individuals within a broad range of cultural environments, especially in the Asia Pacific context
- High level of good organizational and administrative skills with an ability to work well under pressure
- Must be committed to equal opportunity employment policies
- Identifies with the values of the WWF organization, Courage, Integrity, Respect & Collaboration
- Demonstrates WWF's behaviors in his/her way of working: Strive for Impact, Listen Deeply, Collaborate Openly, Innovate Fearlessly
- Adheres to WWF's brand characteristics, which are: Knowledgeable, Optimistic, Determined and Engaging

WWF- Pakistan is an equal opportunity employer and reserves the right to amend this document from time to time, as may be required in the interests of the organization.